



## H-1B REQUEST FORM

In order to request an H-1B, this form must be submitted to ogs.scholars@nyu.edu by the Department Liaison. Once submitted, Scholar Services will review and contact the Department Liaison with further documentation needed.

### Part 1: Scholar Information

Surname (Last Name):		Given Name (First Name):	Middle Name:
Phone #:		E-mail:	
Male	Female	Date of Birth (mm/dd/yyyy):	Country/Countries of citizenship:
Does the scholar have spouse and/or children under 21 who will need visa assistance?		YES	NO
Information about the scholar's highest degree obtained relevant to the position:			
Type of Degree (PhD, Master's, etc.):		Field of Study:	
Degree is	US	Foreign	Year all requirements for the degree were completed:
Is the scholar currently in the United States?		YES	NO
If YES, what is their current visa status?			
F-1 with I-20 expiring on			
F-1 Optional Practical Training (OPT) with EAD expiring on			
J-1 with DS-2019 expiring on			
H-1B (complete questions below)			
Other – Please explain			
If YES, will the scholar be traveling outside the U.S. before the begin date of the H-1B petition for NYU?		YES	NO
If NO, the scholar is NOT currently in the US, what date does the scholar plan to enter the US?			
Was the scholar subjected to the two-year home residence requirement (212e) on a J visa?		YES	NO
If YES, did they fulfill that requirement or get it waived?		YES	NO
If the scholar is now in H-1B status:			
Sponsor of H-1B:		Since what date have they held H-1B status?	
What is the expiration date on the I-94 ( <a href="https://i94.cbp.dhs.gov/i94/#/home">https://i94.cbp.dhs.gov/i94/#/home</a> ):			

### Part 2: Position Information

School:		Department:	
Job Title:		Salary:	
Anticipated Start Date:		Anticipated End Date:	
The Position is (Select all that apply):	New Research Full-Time Tenure/Tenure-Track	Continuing Teaching Part-Time	Other, explain:
Will the foreign national work off-site?		YES	NO
If YES, please provide complete addresses:			

### Part 3: Liaison Information

Name:	Phone:	E-mail:
Additional comments/questions:		